

Boherbue Comprehensive School Transition Year Admission Policy

Boherbue Comprehensive School offers Transition Year as an optional one-year programme post Junior Cycle. The aims of the Transition Year Programme reflect those specific to the guidelines published by the Department of Education and Skills, namely

- Education for maturity with the emphasis on personal development, including social awareness and increased social competence.
- The promotion of general, technical and academic skills with the emphasis on interdisciplinary and self-directed learning.
- Education through experience of adult and working life as a basis for personal development and maturity. The Transition Year Programme in Boherbue Comprehensive School is not compulsory. The maximum number of available places will be dependent upon staffing, facilities and resources and will be determined annually by the Board of Management.

For acceptance on to the Transition Year Programme, the school must be of the opinion that a student is capable of benefiting from participation in Transition Year and, equally, that his/her participation will not prevent any other student(s) from benefiting from participation. Any decision in this regard will be taken by the Transition Year Admissions Committee, following consultation with the student's teachers, the student and the parents of the student concerned.

Objectives:

To develop an effective, fair, open and transparent system of allocating places on the Transition Year Programme.

Who can apply?

All students who have completed the Junior Certificate Cycle can apply to join Transition Year.

Application Procedures

1.1 Early in the third year, the Programme Co-ordinator will visit all third year classes.

He/ She will make it clear to all prospective applicants that knowledge of, research into and preparation for Transition Year, as evidenced in the application process, will be critical factors in gaining entry to the programme. Similarly, attendance, application and attitude to work and behaviour will be important factors.

1.2 In January/February of third year a formal evening presentation will be delivered to parents/guardians of third year students interested in applying for a place in Transition Year.

1.3 At this evening Ty Application Form is handed out all parents who wish their child to apply for admission to the TY programme.

1.4 Students apply for a place on a formal application form, witnessed by their parent(s)/guardian(s).

. 1.5 The *final submission date* for applications will be outlined at the parent's information evening in February along with the requirement to pay *150 Euro non-refundable deposit*. This can be paid online (VS Ware), by Cheque or Cash

1.6 Applications will be considered valid only if they are fully completed and submitted to the Programme Coordinator *within the specified deadline*.

Admissions Criteria

Each application will be considered on its own merit. In addition to the level of serious commitment indicated by the students in the application process and/or at interview, the following criteria will apply in assessing a prospective Transition Year student's application:

1. Students who have already completed a Junior Cycle programme in Boherbue Comprehensive
2. The Student's behaviour record in Junior Cycle.
3. The Student's Attendance and Punctuality record in Junior Cycle.
4. Involvement in school life since entering the school.
5. Completion of TY application form in full with a comprehensive level of reflection on all questions.
6. If the number of applications is greater than the number of places on the TY Programme, and all other criteria are met then random selection may be used to determine who will not get their place.

Transition Year Fees:

The cost of doing the TY Programme in Boherbue comprehensive is *450 Euro*.

This includes: *150 Euro deposit*, and three *instalments of 100 Euro* throughout the Year (October / January / March)

Students on the TY programme being removed from the Transition Year Programme

Any student that is accepted on the TY programme is accepted on the basis that he or she is fully committed to participating fully in all aspects of TY, and willing to abide by all of the school rules.

Every student will be monitored by their Programme Co-ordinator in relation to attendance, behaviour, interaction with other students, positive influence in the class/school and academic engagement.

The School reserves the right to remove a student from the TY programme due to repeated disciplinary issues, lack of attendance, or a poor level of engagement.

Unsuccessful applicants and their parents will be advised of their right to appeal the decision initially to the Principal and subsequently to the Board of Management. The Board of Management's decision will be final.